

आईसीएमआर-राष्ट्रीय पूर्व-नैदानिक अनुसंधान संस्थान
ICMR-NATIONAL INSTITUTE FOR PRE-CLINICAL RESEARCH (Erstwhile ICMR-NARFBR)
जीनोमवैली, शमीरपेट, तुर्कापल्ली/ GENOME VALLEY, SHAMIRPET/TURKAPALLY- 500101
No. ST/NIPCR /Contingency, Housekeeping, Consumables/ P50,53,54/2026-27

Date 17.06.2026

Limited Tender Enquiry for Consumables

Name of the Procuring Entity _____

Firm's Reference		Date	
Firm Registration No. (if any)		PAN (Attach Photocopy)	
TIN/GST No.		Address	
Phone		Enquiry No. and Date	ST/NIPCR /Contingency, Housekeeping, Consumables/ P50,53,54/2026-27 Date.17.06.2026
Fax		Tender End Date	27.07.2026
Email			
M/s			

All prospective bidders are requested to submit their tenders (on their company letter head only) on or before 5:00 PM in a sealed cover clearly marked title at the top as **No. ST/NIPCR /Contingency, Housekeeping, Consumables/ P50,53,54/2026-27. Schedule - 1, Schedule - 2 & Schedule - 3** dated **17.06.2026** with end date as **27.07.2026**, and the complete address of the bidder including email Id and contact number. The sealed tender may be submitted by post, courier. The sealed cover must be superscripted with Tender No. along with schedule for which participating.
i.e.,

ST/NIPCR /Contingency, Housekeeping, Consumables/ P50,53,54/2026-27(Schedule-____)

Tenders received without mentioning the Enquiry/Tender Number or with incomplete tender details shall be rejected. No tenders shall be accepted after the due date and time specified in the tender notice. Further, no intimation will be issued to the rejected, disqualified, or unsuccessful bidders. Only the successful bidder (L1) will be informed through a Purchase Order after evaluation.

As per the **ICMR-NIPCR procedure** for resolving cases where multiple bidders quote the same L1 rate, the following **tie-breaking criteria** have been applied:

1. Past Performance / Experience:

Preference is given to the bidder who has previously supplied similar items to ICMR or other Government institutions, supported by a copy of the recent Purchase Order (PO).

2. Annual Turnover:

If the performance records are comparable, preference is accorded to the bidder having a higher average annual turnover during the last three financial years, as per documentary proof (audited balance sheet or CA certificate).

Documents Required

1. Price Quotation:

- The price quotation must include **all the items** listed in the schedule.
- **Partial quotations will be rejected at the initial stage.**

- The Quotation shall be submitted on the company letterhead in the prescribed template format.

Yours Sincerely
Administrative Officer

Tender Schedule: All Rates in Figures and Words in Rupees

Schedule -1(Contingency)

Sl. No	Description and Specification	Qty	Unit	Delivery Terms	Rate per Unit	Taxes & Duties	Packing/forwarding	Total Rate per Unit	Total Value
1.	A4 ring binder file folder	10	no's	15 days					
2.	Bionix liquid ink roller pen with refill– blue	5	no's	15 days					
3.	A4 size plain copier paper – 75 GSM	5	no's	15 days					
4.	A4 size plain copier paper – 85 GSM	2	no's	15 days					
5.	Laboratory practical notebook, classmate, hard cover, 100 pages	6	no's	15 days					
6.	Stock register, 100 pages, hard bound	2	no's	15 days					
7.	Business/visiting card holder file, skril plastic, ~480 cards	2	no's	15 days					
8.	Syringe label sticker, box of 800, 1" core roll, ~12mm x 40mm	1	no's	15 days					
9.	Clear plastic medicine storage box organizer	2	no's	15 days					
10	Clear storage plastic container with lid, No.4-18 X 12.5 X 9.5 inch	2	no's	15 days					
11	Plastic multipurpose storage box with lid and handles, ~51X40X27 cm	2	no's	15 days					

Schedule - 2 (Housekeeping Items)

Sl. No	Description and Specification	Qty	Unit	Delivery Terms	Rate per Unit	Taxes & Duties	Packing/forwarding	Total Rate per Unit	Total Value
1.	SS mop and broom holder, wall mount, 4 slots & 5 hooks	10	no's	15days					
2.	Biohazard bags, yellow color, 36 x 40 inch, autoclavable, 50 microns	8 Kg	Kg	15days					
3.	Biohazard bags, red color, 36 x 40 inch, autoclavable, 50 microns	8 Kg	Kg	15days					
4.	Biohazard disposable autoclavable bags, white, 36 x 40 inch, 50 microns	8 Kg	Kg	15days					
5.	Biohazard bags, yellow color, 36 x 40 inch, 50 microns	8 Kg	Kg	15days					
6.	Plastic spray bottle with sprayer, HDPE, 500 mL	10	no's	15days					
7.	Scott tissue rolls, 2 ply, 160 rolls X 200 pulls/pack	1	no's	15days					
8.	Hand sweeping banister brush, coco fibre & nylon bristles	20	no's	15days					
9.	Floor mat, anti-fatigue, anti-skid	10	no's	15days					
10	Microfiber wipe cloth, 500 GSM, 20X30 cms, grey	10	no's	15days					

Schedule - 3 (Consumables)

Sl. No	Description and Specification	Qty	Unit	Delivery Terms	Rate per Unit	Taxes & Duties	Packing / forwarding	Total Rate per Unit	Total Value
1.	SS punch bowl, feeding bowl, capacity 2 L	20	no's	15days					
2.	SS bowl with SS sipper/straw attached, handleless, 1L	20	no's	15days					
3.	SS induction compatible vessel with lid, size No.13 & 14	2	no's	15days					
4.	SS water bowl, capacity 2 L	20	no's	15days					
5.	SS water bottle, 1 L	10	no's	15days					
6.	Electric kettle, 1.5 L	1	no's	15days					

Evaluation Method:

1. The evaluation method will be schedule-wise.
2. Price quotations for Schedule I and Schedule II & Schedule III shall be submitted separately. If any bidder wishes to participate in all schedules, separate price quotations for each schedule must be submitted, as the evaluation will be carried out independently for each schedule.

Important Notes:

1. Any addendum/Corrigendum date extension in respect of above Tender shall be issued on our official website <https://www.narfbr.org> only. The bidders are therefore requested to regularly visit above websites to keep themselves updated.
2. The address and contact details for sending tender documents / quotations areas under:
The Director,
ICMR- National Institute for Pre-Clinical Research,
Genome Valley, Kolthur P.O, Shamirpet,
Hyderabad – 500101,
Ph.: 040 -23480800 / 23480808.
Mail Id- **sostores-narfbr@icmr.gov.in**

Item/Tender Specific Conditions of this Tender:

I/ we engage to supply the material(s) to your office and comply with the following:

1. Tender schedule and technical specification indicated.
2. Item/tender-specific conditions for this tender.
3. Terms and conditions printed overleaf.
4. General conditions of contract signed by me at the time of supplier registration (for registered suppliers).
5. I/we confirm that set off for the ED, GST, etc. Paid on the inputs have been taken into consideration in the above quoted price and further agree to pass on such additional duties as sets offs as may become available in future under GST, etc.
6. This offer is valid for 90 (ninety) days from the date of opening of the tender.
7. That we have not been debarred by any Government/Undertaking.
8. That the rates quoted are not higher than the rates quoted for the same item to any Government/Undertaking.
9. That the bid submitted by us is properly sealed and prepared to prevent any subsequent alteration and replacement.

Signature & Seal
Place & Date:

Name of Authorized
Signatory:

Address:

Tel. No./ Fax. No./
Mobile No. Email Id:

TERMS AND CONDITIONS OF LIMITED TENDER

1. The quotation must be in the form furnished by procuring entity and should be free from corrections/erasures. In case there is any unavoidable correction it should be properly attested. If not, the quotation will not be considered. Quotation written in pencil will not be considered.
2. Quotation will be opened on due date at 5:00 pm at the indicated venue in presence of the bidders or their representatives who may wish to be present.
3. The Director ICMR-NARFBR reserves the right to accept the offer by individual items and reject any or all tenders without assigning any reason thereof and does not bind itself to accept lowest quotations.
4. Participation in this tender is by invitation only and is limited to the selected procuring entity's registered suppliers. Unsolicited offers are liable to be ignored. However, suppliers who desire to participate in such tenders in future may bring it to the notice of procuring entity and apply for registration as per procedure.
5. Manufacturer's name and country of origin of materials offered must be clearly specified. Please quote whether your organization is large scale industry or small-scale industry. If you have UAM Certificate, please attach it to the quotation. Mention your registration details.
6. The prices quoted should be firm till the supplies are completed. Please quote the rates in words and figures. Rates quoted should be free delivery at destination including all charges otherwise the quotation is likely to be rejected. Prices quoted for free delivery at destination will be given preference. If there is no indication regarding the FOR, in the quotation, then it will be considered as FOR destinations. Price quoted should be net and valid for a minimum period of one year from the date of opening of the quotation.
7. Payment of sales tax is primarily the responsibility of the seller and will not be paid unless the percentage value is clearly mentioned in the quotations. If no indication regarding GST is recorded in the quotation, the GST will be considered as included.
8. If the deliveries are not maintained and due to that account Procuring Entity is forced to buy the material at your risk and cost from elsewhere, the loss or damage that may be sustained there by will be recovered from the defaulting supplier.
9. Dispute clause: Any dispute relating to the enquiry shall be subject to the jurisdiction of the court at Hyderabad only.
10. Payment shall be made only after supply of the items in good condition along with satisfactory report received by concerned Division Head.
11. The Bill should be submitted inclusive of applicable GST as per the latest GoI notification.
12. This payment is subject to recoveries, if any, either on account of statutory deduction/ taxes/ Liquidated Damages, if any and non-rectification of defects/ deficiencies not attended by the Supplier or otherwise. The firm is required to submit the following documents to Stores, ICMR NARFBR for payment:
 - a. Invoice in original showing contract number, goods description, quantity, unit price and total amount.
 - b. Acknowledgement of Receipt of Goods issued by the consignee.
13. **No advance payment will be made for the supplies.** No Bill for part payment will normally be entertained.
14. Institute reserves the right to ask the bidders to submit any other supportive documents / clarifications if any require and right to reject/cancel any or all the bid at any time or to relax/amend/withdraw any of the terms and conditions as contained in the tender documents without assigning any reason, thereof. Any inquiry after submission of the bid will not be entertained.
15. The firm should be legally eligible for submitting quotation.
16. If any participant withdraws from the tender after submission of their bid, the firm will be blacklisted from participating in future tenders of ICMR-NARFBR.

**Certificate for Tender
(To be given on Company Letter Head)**

Bid Number : _____

Dated : _____

To,
The Director,
ICMR-National Animal Resource Facility for Biomedical Research,
Genome Valley, Kolthur P.O, Shamirpet,
Hyderabad- 500 101.

Sub: Certificate of compliance as per Rule 144 (xi) GFR's 2017

Name of Tender / Work: _____

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares land border with India; I certify that this bidder is not from such a country or, if from such a country has been registered with the Competent Authority. I hereby certify that this bidder fulfils all requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]"

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

Appendix -2

Pledge to abide by all the terms and conditions mentioned in the Bid Document

Bid Number : _____

Dated : _____

To,
The Director,
ICMR-National Animal Resource Facility for Biomedical Research,
Genome Valley, Kolthur P.O, Shamirpet,
Hyderabad- 500 101.

Sub.: Pledge to abide by all the terms and conditions mentioned in the Bid Document

Dear Sir,

We / I, _____ (Name of bidder / bidding agency /
Firm) _____ (bidding agency / Firm type) located at
_____.

I pledge that I have read all the conditions/rules/terms and conditions mentioned in the above referred bid document and I agree to abide by them. I approve and agree that the decision of The Director, ICMR-National Animal Resource Facility for Biomedical Research is final and I will not complain or dispute with their decisions.

The rates filled by me are filled after complete understanding and consideration and shall be bound to it. I approve and abide with all the above stated conditions.

For, _____
(Name of the bidder / bidding agency)

(Authorized signatory)
agency)

(Stamp of the bidder / bidding agency)